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| | MINUTES FOR MEETING 11 March 2026 | | | |
| **TIME Approx.** | | Meeting at Hawker Hub<br>11 March 2026 6.00pm | **Board to:** *Identify whether it is to note, confirm or decide in relation to the item.* | **Who:** *Identify person to lead discussion on that item.* |
| **6:00pm** | **1.0** | **Welcome and apologies** | | |
| | 1.1 | Acknowledgement of Country | | Chair |
| | 1.2 | Minutes this meeting – Nicole Arnold<br>Minutes next meeting (T2) – Mel, Lesley to do evaluation<br><br>Chair – Tristan<br><br>Vice Chair – Steve | | Chair |
| | 1.3 | Opening and welcome | | Chair |
| | 1.4 | Apologies/absentees<br>Vincent, Jess S, Jessica, Andrew, Codi | [Note] | Chair |
| | 1.5 | Confirmation of agenda<br>Confirmed unanimously | [Note] | Chair |
| | 1.6 | Meeting evaluation and opportunities.<br>This meeting – Irma Roberts | | Chair |
| **6:10pm** | **2.0** | **Disclosure of interests** | | |
| | 2.1 | Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.<br><br>None noted | [Note/ Decide] | Chair |
| **.15pm** | **3.0** | **Minutes of previous meeting** | | |
| | 3.1 | Review of previous meeting minutes<br><br>**Moved by Irma**<br>**Seconded by Mel** | [Note] | Chair |

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| | 3.2 | Review of Action Items (Log)<br>School Fence No substantial updates<br>Review of Business Plan<br>SP – Inclusion of Academic excellence somewhere?<br>Discussed in detail the use of the word "excellence".<br>Target 6 wording discussed. Irma will continue to accept feedback.<br>Action: All further feedback to go to Irma via email by 1 April 2026.<br>Board Email – resolved. Tristan to contact board members regarding use of personal emails when Connect not working. | Discuss | Chair |
| **6.35pm** | **4.0** | **General** | | |
| | 4.1 | P&C Updates<br>Good turn out at latest AGM | [Note] | |
| | 4.2 | Security<br>General update on any new Security issues and actions.<br>No issues in 2026 | [Note] | Irma |
| | 4.3 | Communication Policy Discussion<br>Minor updates to wording re: Connect.<br>SP - Suggested documenting no expectation to reply to emails during non-school hours. Reference Right to Disconnect legislation.<br>SP suggested including wording regarding respectful communication<br>Discussion re: reporting to parent time and child and attendance at school on that day. Agreed in principle to move to no child attendance next year. Too late to implement for 2026 but agreed to start communication strategy.<br><br>Action: to be discussed next meeting, behaviour support, Photographing, Filming and Recording Policy and Guidelines with reference to Child Safety Reforms | Discuss | Chair |
| | 4.4 | Any other matters<br>No matters raised. | [Note] | Chair |
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| **7:00 pm** | **5.0** | **Chairpersons Matters** | | |
| | 5.1 | Chairperson<br>5.1 General Update<br>TB will be away next meeting. SP to chair.<br>TB won't be chair next year. To be dealt with at last meeting of the year but those interested can express their interest. | [Note] | Chair |
| **7:10pm** | **6.0** | **Principal's Report and other Matters** | | |

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| | 6.1 | Principal's Report<br>Numbers down slightly due to exit of large year 6 cohort.<br>Lots of staff taking LSL. Some teachers are long-term sick. Good relief staff helping situation.<br>Awaiting updated Statement of Exepections from DeT.<br>Lead School Improvement – will be emailed.<br>Funding Agreement – still pending after census 2 weeks ago. | [Note] | |
| **7:30pm** | **8.0** | **Next meeting** | | |
| | | Date – 13 May 2026 Week 4 Term 2 | [Note] | Chair |
| **7:35pm** | **9.0** | **Roundtable evaluation** | | |
| | | Member reflection on;<br>• how the meeting went<br>• opportunities for improvement<br>• summary of the decisions and actions resulting from the meeting.<br><br>Irma – good meeting, appreciated feedback on Business Plan. No opportunities for improvement. Policy discussion was particularly welcomed all. Thank you for everyone for their time. | [Note] | Irma |
| **7:40pm** | **10.0** | **Meeting close/adjournment**<br><br>**Meeting closed 19:30** | | |

Irma Roberts
Principal
13 May 2026

A/Chair
15 May 2026