

Minutes				
School Board Meeting 26 February 2025				
TIME Approx.		Meeting at Hawker Hub 26 February 6.00pm	Board to: <i>Identify whether it is to note, confirm or decide in relation to the item.</i>	Who: <i>Identify person to lead discussion on that item.</i>
6:00pm	1.0	Welcome and apologies		
	1.1	Minutes this meeting – Minutes next meeting (T2) Chairperson Vice-Chairperson	Dr Irma Roberts Mrs Nicole Arnold kindly volunteered Vince Bernard (if available) Tristan Barnes for 2026 or 2025 if Vince not available.	Principal
	1.2	Opening and welcome especially new members - Brief introduction (if required) -	- Round table introduction and welcome to new members for 2025 term. - 2025 – Jessica, Tristan, Steven	Principal for Chair
	1.3	Apologies/absentees	Present: Andrew E, Irma R, Liz E, Nicole A, Steph G, Claire H, Jessica B, Tristan B. Apologies: Jessica Stojkovski, Vincent B, Chris J, Steven P	Principal for Chair
	1.4	Confirmation of agenda	Moved by Nicole Seconded by Andrew	Principal for Chair
	1.5	Meeting evaluation and opportunities. Next (T2) meeting - Wk 4 May 21 2025	This meeting Irma volunteered to complete the evaluation of the meeting -thanks Steph Volunteered	
6:10pm	2.0	Disclosure of interests		
	2.1	Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	None declared	Principal for Chair

6.15pm	3.0	Minutes of previous meeting		
	3.1	Review of previous meeting minutes	Moved by Jessica Seconded by Tristan	Principal for Chair
	3.2	Review of Action Items (Log)	<p>Action log explained to new members.</p> <p>Discussed:</p> <p>1 Connect logins for all new members: This was completed by Mr Etheridge</p> <p>2 Fence: \$10,000 approved for background work – by the DoE. A plan will eventually be presented. Meetings with DoE personnel conducted at the end of last year.</p> <p>3 Security cameras: CCTV. Application made by Mr Etheridge who discussed what DoE were proposing but needed Board approval. DoE suggesting \$10500. Mr Etheridge described where cameras would be placed. Some discussion followed. NB: We do not want CCTV instead of a fence. Board approves CCTV based on condition it does not take away from our fence.</p> <p>4 Succession plan actioned.</p>	Andrew
6.30pm	4.0	General		
	4.1	P&C Updates	<p>P&C updates provided by Andrew E</p> <ul style="list-style-type: none"> • P&C meeting postponed until next week • P&C have spent \$18000 on games etc that should have been completed on paths in Feb. Not yet done. 	Andrew
	4.2	Security General update on any new Security issues and actions.	<p>Last meeting presented an overall update on fence, cameras and intrusion prevention strategies.</p> <p>All is work in progress, hoping to rally for funds pre-election.</p> <p>Fence progress – see above.</p>	Andrew

	4.3	Any other matters School Captains Councillors	<p>Proposal. School Captains – No change - male and female School Captains to remain. Faction Captains - All faction captains be based on merit only regardless of faction or gender. Begin in 2025 for the 2026 school year. To begin with, in 2026, have 6 councillors. Number may change year by year.</p> <p>Discussion based around merit – and what it means. Board had explained what happens now i.e. voting based on preferential system.</p> <p>Further discussion with P&C at next meeting.</p> <p>The Board recognised the topic of Captains being an Operational matter, but the school wishes the parent community to be informed and involved also.</p> <p>The finer details to be organised and decided at the school level.</p> <p>The Board agrees, in principle, to the concept of change for the Faction Captains.</p>	Andrew
6:50 pm	5.0	Chairpersons Matters		
	5.1	Chairperson 5.1 General Update	No update for this evening.	
6:51pm	6.0	Principal's Report and other Matters		
	6.1	School Financial Summary Report Example – help-card. Funding Agreement 2025 not yet available	<p>Help Card - Distributed to all Board Members for future reference.</p> <p>Draft budget still being used at the school until funding is approved by DoE later this term. Funding is based on the number of students enrolled (235) at school on School Census day 21 February.</p>	Principal

	6.2	Public School Review Outlined – and call for participants	<p>Principal briefly explained process to be followed on Tuesday 13 May (Term 2 Week 3) where the whole day was divided into several time slots to discuss the areas the school would be assessed on. For each section 4-6 staff members would be involved.</p> <p>The sections are: 1 Relationships and partnerships (internal) 2 Learning Environment 3 Leadership 4 Use of Resources 5 Teaching Quality 6 Student Achievement and Progress Relationships and Partnerships (external)</p> <p>For the section Relationships and Partnerships (external) the expectation is for the reviewers to speak to Board, P&C members and Parents.</p> <p>The Principal called for any Board Members who would be prepared to join the group for a 2:15-2:45 time slot. Those who volunteered – if available, were Tristan and Nicole.</p> <p>Principal to ask the P&C President, Bec, and ask a couple of parents – David and another parent.</p> <p>The School Captains are also given a time slot to speak to the reviewers on the day.</p>	Principal
	6.3	Principal's Report	<p>Using the Statement of Expectations sections, the Principal spoke about section #6 Embed Strong Governance through School Boards and how the school does this.</p> <p>Principal's Report uploaded to Connect</p>	Principal
	6.4	Annual School Report 2024	This was uploaded to Schools On-Line recently in its completed state that included the Financial Report page.	Principal

	6.5	Principals' Professional Review outlined.	Principal outlined the new process for Principal accountability and development. She informed the Board some members had already been asked to complete a survey. 20 people from various categories, have been asked. This review, first time for the Principal, will take place in Term 3 2025 and then every three years.	Principal
7:05pm	8.0	Next meeting		
		Date – 21/5/25	T2 Wk-4	Principal for Chair
7:10pm	9.0	Roundtable evaluation		
		Member reflection on; <ul style="list-style-type: none"> • how the meeting went • opportunities for improvement • summary of the decisions and actions resulting from the meeting. 	Meeting summarised by Dr Irma Roberts, good meeting, covered large topics, good timing, thanks to all contributors, welcome to new members, nil conflicts. Very productive discussion and meeting. Decisions made – CCTV cameras on condition it did not impact on Fence proposal. School Captains/ Faction Captains change – in principle – more discussion regarding the finer details at the school level.	Principal
7:15pm	10.0	Meeting close/adjournment	Meeting closed ~ 7:15 PM.	