



HAWKER PARK PRIMARY SCHOOL

AN INDEPENDENT PRIMARY SCHOOL



Together we grow

2025

**FAMILY INFORMATION
HANDBOOK**

WELCOME TO HAWKER PARK PRIMARY SCHOOL



VISION STATEMENT

At Hawker Park we work together, using respect, kindness and manners, to motivate, inspire and prepare all students to become positive, confident learners.

Hawker Park, an Independent Primary School, was opened in 1982 and our motto, *Together We Grow* has been in effect since 1991 when it was nominated by the Martin family. It is symbolic of the partnership between students, teachers and parents that we foster daily.

It supports the Classroom First Strategy which promotes *Successful Students, Effective Teachers and Good Schools*. As students spend much of their childhood here at our school, we invite you to be involved with us as partners in your child's education.

We provide not only an effective learning environment but a place where your children can thrive in social interactions with their peers.

Hawker Park is a strength based school where students are encouraged to strive to do their best in all their endeavours. We focus on strengths and we ask – How are you SMART? Above all, there is a belief that a commitment to **respect, kindness and manners** in all that we do, will enable us to grow together.

We currently cater for **Kindergarten** (5 days a fortnight for students who turn 4 years old by June 30) and **Pre-primary to Year 6** (children must attend by law). Please be aware that although Kindergarten is not a compulsory year of schooling in WA, once enrolled, the expectation is that your child attends each session.

Hawker Park Primary School is spacious with modern, air-conditioned facilities and a natural bushland ambience. The School Crest (featured above) is of a Grasstree (or Balga) which are prolific in this area.

Dr Irma Roberts - Principal

Mr Andrew Etheridge - Associate Principal

School Office Hours are Monday to Friday 8:30am - 3:30pm

Contact Number (08) 9422 2000

Email HawkerPark.PS@education.wa.edu.au

Canteen (08) 9422 2010

Check <https://www.education.wa.edu.au/> for information such as term dates

School commences 8:30am

Recess 10:45am - 11:05am

Lunch 12:35pm - 1:25pm (children eat lunch until 12:50pm then play)

Dismissal 2:50pm

Teachers are preparing work prior to the start of lessons so are not available for supervision in the morning. Students should arrive 10 minutes before the first bell.

Parents are asked not to enter classrooms.

HAWKER PARK SCHOOL CREED

To Hawker Park we come each day,
With school pride in every way.
Growing, learning, playing too,
We always try in what we do.
We help each other to get it done,
With teachers and parents we work as one.
We strive for the future, wherever we go,
Together we learn, Together we grow

Our SCHOOL CREED was written by student Natalie Brooks, who won a competition in 1995

SCHOOL COMMUNITIES

We have two parent bodies. One is the **School Board** which comprises of; the Principal, three staff members, six parents and two community members (12). The Board meets once a term to ratify the School Business Plan (priorities and direction for the following 5 years) and Budget, review and develop School Policies and other matters as they arise. The **Parents and Citizens' Association (P&C)** is a dynamic group of people interested in the functions of our school. It provides much appreciated financial support through fundraising activities. Monthly meeting times are advertised on our website.

Currently, the P&C supports;

CANTEEN, FUNDRAISING, GRANTS AND GROUNDS COMMITTEES.

P&C membership is \$1 per family and support is requested in the form of a contribution of \$30 per year.

Parent involvement (voluntary)/communication

- Please indicate to your child's teacher if you would be interested in helping out in the classroom either through sharing your own skills and talents, helping students with activities such as reading, sport or art or more functional tasks such as covering books.
- Our main communication with parents is through our **Hawker Headlines** which shares good news, acknowledges achievements related to our community and conveys essential information. It is available on the website.

[Hawker Headlines - Hawker Primary School \(hawkerparkps.wa.edu.au\)](http://hawkerparkps.wa.edu.au)

- Parents are invited to our Thursday assemblies which are run by the students and showcase their skills. Dates are advertised on the school calendar, available on the home page of the website.

PARENT INFORMATION EVENING

A **Parent Information Evening** is held in the second week of first term each year followed by our Welcome Picnic. During the year teachers are available by **appointment** to speak to you confidentially about your child's progress or about any issues or concerns that there may be.

STUDENT REPORTS

Student reports are emailed to parents of PP - 6 students at the end of each semester.

Kindy children will receive a hard copy of their report.

VOLUNTARY CONTRIBUTIONS

We encourage all parents to pay the **annual voluntary contribution** used for a wide range of class and school needs including reading materials, art, craft materials and sports equipment. We provide most text materials and work books; however, you will be required to provide some items for personal use. If you are

CHARGES SCHEDULE – 2025

Description	K	PP	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Swimming Lessons		\$85	\$85	\$85	\$85	\$85	\$85	\$85
School Photos	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80
Dance	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40
Interschool Sport			\$10	\$10	\$10	\$25	\$25	\$25
Incursions and Excursions	\$100	\$120	\$120	\$120	\$120	\$120	\$120	\$160
EYE/PEAC (per course max)			\$10	\$10	\$10	\$50	\$300	\$300
School Camp								\$400
Instrumental Music (Identified Students)								\$120
Classroom Activities	\$40	\$50	\$50	\$50	\$50	\$50	\$50	\$50
Graduation Meal & T-Shirts, Yearbook								\$135
Total	\$260	\$375	\$395	\$395	\$395	\$450	\$700	\$1395

experiencing financial difficulties, please contact the Manager Corporate Services or the Principal to make alternative arrangements.

A breakdown of estimated charges for your child's participation in incursions, excursions and activities for 2025 has been included in the schedule below. Students will only incur costs when they are involved in a particular activity. The amounts indicated represent the *maximum* charged for scheduled activities in 2025.

Each year, in Term 4, you will receive an updated schedule for the upcoming year's charges.

IMPORTANT NOTES

Our school catchment area is bounded by Erindale Road to the east and the Mitchell Freeway to the west. The northern boundary is the south side of Warwick Road and the southern boundary is the north side of Beach Road.

Applications for out-of-boundary enrolments are welcome and can be made by written application to the school prior to the end of term 3 of the preceding year. Birth certificates and Australian Immunisation Records (AIR) are required for enrolment. Please give at least one week's notice if you are leaving our school so that we can complete our documentation before your child's transfer to the new school.

- Parents are asked *not* to enter classrooms unless invited to do so by the teacher or a meeting has been organised. If you feel that you have a concern that is not adequately resolved with the teacher, please follow it up with the Associate Principal or Principal. We look forward to establishing positive

relationships with your whole family.

- Please be aware that if your child leaves the grounds for any reason, you or the person you nominate must attend the office to sign your student out on the iPad, giving permission for the collection of the student/students concerned.
- When your child is absent, please advise the school with a dated and signed note, message via the Connect App OR email to Hawkerpark.ps@education.wa.edu.au, explaining the circumstances. This information will stay in the school records for inspection by our School Welfare Officer. If your child will not be at school, please also ring the school by 8.30am.
- Please name all your child's clothing and belongings. At the end of each term we have a "lost property" display and any unclaimed clothing will be recycled.

SERVICES

At Hawker Park Primary School, we provide:

- **School Chaplain** – works with students and parents who may need support during grief, loss or difficulties. Parents are welcome to make an appointment through the school office. The chaplain facilitates programs on topics such as resilience but does not teach religion.
- **School Psychologist** – School psychologists are registered health practitioners who support the work of schools in enhancing student achievement, engagement and wellbeing. They apply their expertise in mental health, learning, human development, behaviour and school systems. School psychologists work in a range of diverse education settings with students, school leaders, staff, parents, the community and interagency partners. Please note that the School psychologist does not do 1:1 therapy sessions
- **School Nurse** – for health concerns and vision, hearing and general developmental screening of all Kindergarten and Pre-primary students (with permission).
- **Canteen** – operates on Wednesdays and Fridays with parent volunteers. The canteen provides nutritious food incorporating the healthy food "traffic light" choices.
- **Dental Clinic** – a free clinic located at Greenwood Primary School (12 Merivale Way, Greenwood). Phone (08) 9203 5611.
- **Scholastic Book Club** – age-appropriate brochures are available twice a term. A percentage of the purchases is returned to the school as resources.

COMMUNICATION

At Hawker Park Primary School, we have numerous ways to communicate with parents at both the classroom level and whole school level.

At the classroom level, teachers use Connect, websites, emails, face-to-face communication and end of semester reports.

At the school level, administrators use the fortnightly Hawker Headlines, Connect, the school website, emails, provisional term planner and the notice board.

PUBLISHING PHOTOS AND IMAGES

Parents, please be aware that schools are not public places and Principals are responsible for everything that happens in schools and on school grounds. A reminder to everyone that **you must not take photographs or images of any child except your own** and photographs taken at school should not be posted on social media if there is an image of another child, outside of your own, in the photo. Please do not name images.

In summary, please remember the following:

- when taking images, that they focus on your child only;
- images that may include other students must not be placed on the Internet or put on public display without the written permission of other parents involved; and
- to protect the privacy of all individuals, ensure no names are attached to any images placed on the Internet or on public display.

Thank you for your understanding and respect of other people. Please note that the Policy is also available on the school's Website.

GENERAL INFORMATION

1. Mid way through Term 2, parent teacher interviews will be organised.
2. Parents are asked to make an appointment to speak to the classroom teacher if they wish to discuss their child's progress or have concerns.
3. Teachers will communicate with parents prior to the end of a semester if they believe a child will achieve a "D" grade in the end of semester report.
4. Parents have been asked to approach the teacher first if they have queries or concerns and then administration should the issue not be resolved.
5. A Parent Information Evening Term 1, Week 2, will coincide with the Welcome Picnic.
6. For students of substantial Educational Needs, parents will be communicated

with on a needs basis.

7. Parents are to advise teachers of adjustments to their child's health and well-being which may affect their child at school.

DRESS CODE

Uniforms can be purchased from Lowes Warwick.

Located in Warwick Grove Shopping Centre

Address: Cnr Erindale Road & Beach Rd, Warwick, 6024

Phone (08) 6116 8719

The school uniform (endorsed by the School Board) promotes a sense of school identity and pride, team spirit and equality. The school colours are **navy blue and gold** and Lowes offer a variety of uniform items from which to choose including polo shirts, skirts, track pants, dresses, jackets and hats.

There is a high expectation by our community that the school uniform is worn by all Pre-Primary and Primary students every day. The School Board has requested that the Principal sends a reminder letter to parents of students not wearing the school uniform. Students should wear a school polo or faction shirt along with any of the above listed plain non-branded navy-coloured items each day.

- **Kindergarten students** may wear the school uniform or the "I'm a Hawker Park Kid" t-shirts.
- We provide special uniforms when students are representing the school in sporting events or musical performances.
- The Department of Education *does not* permit denim to be worn to school and we expect appropriate footwear such as sneakers or flat sandals to be worn.
- **School hats are compulsory all year** and we have a 'No Hat - No Sun' policy to ensure that all students are sun safe. Sunscreen may be applied before coming to school.
- **Hair** should be clean, neat, out of eyes, free of artificial colour and tied up if longer than the shoulders.
- **Nails** should be short, clean and polish-free. Stud earrings, sleepers and watches are the only appropriate forms of **jewellery** and no **make-up** is to be worn.

Occasionally we hold events such as free dress days or crazy hair days to raise funds for worthy causes or for events.

FACTION

Our factions are named after Australian authors:

Paterson (blue) Banjo Paterson

Lawson (red) Henry Lawson

Gilmore (green) Dame Mary Gilmore

Students are allocated to factions upon enrolment in Pre-primary and Primary: Factions are used in sports competitions such as the athletics carnival and also in classroom competitions to promote positive values such as respect and kindness. Students also participate in interschool competitions in athletics, netball, football and soccer. Parents are welcome to help with sport.

FREE ZONES

Some things which are “free” at Hawker Park:

- **Nut-free** - we encourage your help to make our school environment allergy safe
- **Dog-free** - for health and safety reasons - in all Government Schools across the State
- **Smoke-free, drug-free, alcohol-free** - as in all Government buildings and grounds
- **Mobile phone-free** (there is no insurance cover for loss or damage of personal items of students by the Department of Education). Phones brought to School must be handed in to the front office and collected at the end of the day.
- **Toy-free** - personal items are not to be brought to school unless requested for a purpose such as telling news. It is wise to name your **property**.
- **Skateboard, e-scooter and scooter-free** - for safety reasons.

CODE OF CONDUCT

At Hawker Park Primary School, we have a Code of Conduct where the school community conduct themselves in a manner that displays respect, kindness, manners and care and consideration for the rights of others, complying with rules that are formulated for the well-being of our whole school community.

Such a Code of Conduct is based on the following assumptions:

1. Students demonstrate respect, kindness and manners.
2. Students adhere to our Playground, Safety and Health Rules.

3. No tackling games without adult supervision.
4. Students display conduct that is conducive to the growth and development of others.
5. School grounds, buildings and equipment are used respectfully.
6. Illegal and/or dangerous items are not permitted on school grounds.
7. Toys/other valuable items are only to be brought to school with teacher permission.
8. Students consider their own safety and the safety of others in the classroom and playground.
9. Follow directions from staff at all times.
10. Wearing of school uniform is compulsory. Only watches and stud or sleeper ear-rings may be worn. Refer to School Uniform Policy.
11. Mobile phones are handed in to the office. Students found using mobiles will have them confiscated and stored for parent pick up.
12. Hawker Park has a “good standing” requirement. Good standing is included in classroom agreements. If a child is 1. violent towards another child or is 2. disrespectful towards a staff member, he/she loses “good standing” hence would also lose the privilege of going on an excursion, camp, or any other extra-curricular or school social activity. Importantly, though, a child can re-gain the status of “good standing” by making amends and behaving appropriately.

If concerns arise, which are rare due to the many preventative processes and programs we have in place, they are dealt with promptly and fairly. Mutual support is expected from students, parents and teachers to seek solutions and improvements. Under Department of Education Regulations, our Behaviour Support Policy has consequences that include Student Withdrawal, Suspension and Exclusion.

Where there is a severe breach of student behaviour (violence, obscenity, abuse, or breaking of the law) suspension can be incurred immediately.

Our Behaviour Support Policy is designed to optimise the learning opportunities for students and ensure a happy and productive school life. Teachers also have their own set of agreements and responsibilities for the classroom which involves

Health and Physical Education	Maths	The Arts
HASS (Humanities and Social Science)	Science	English
Languages other than English (LOTE) (Indonesian)		Technologies

rewards such as praise and appreciation for positive behaviours and consequences for negative behaviours.

CRUNCH & SIP

We are a Crunch & Sip school where students are encouraged to sip water and crunch on healthy fruit and vegetables throughout the day.

LEARNING AREAS, SCHOOL DEVELOPMENT AND IMPROVEMENT PLANS

Our school follows the expectations of Government Schools in Western Australia. We set priorities through the School Business Plan and support the ethos and purpose statements of the Education Department. The West Australian Curriculum is implemented as appropriate.

There are eight learning areas in the WA Curriculum.

These learning areas include the following values:

- Knowledge and potential
- Self-acceptance and self-respect
- Respect and concern for others and their rights
- Social and civic responsibility
- Environmental responsibility

THE 2025 SCHOOL PRIORITIES ARE: Spelling, Gifted and Talented and Neurodiversity.

VALUES are highlighted throughout the year as the students are taught to care for the rights of others and to be responsible for their own actions. The School Chaplain plays a major role in our values education programme.

Values for Australian Schooling:

- Care and Compassion
- Responsibility
- Doing Your Best
- Respect
- Fair Go
- Freedom
- Honesty and Trustworthiness
- Integrity
- Understanding, Tolerance and Inclusion

HOMEWORK

The Department of Education Guidelines suggest that homework can support higher levels of student achievement by extending the time available for students to consolidate skills and concepts learned at school. It may also extend the time available for the exploration of new ideas. Homework may be a means of furthering school-home relationships and may assist in keeping parents informed about the student's learning program and progress.

At Hawker Park PS, we believe that if homework is given, it should not be more than about 30 minutes a day Monday to Thursday. Teachers may set homework that may include spelling, reading, maths and project work. At our parent information evening on Tuesday Term 1, Week 2, each year, teachers will inform parents of what they may expect in the form of homework for their child during the year.

Homework should not impinge on reasonable time for family, other pursuits or recreation.

If homework is provided, we firmly believe that it should be a positive experience for the student. Homework may assist with developing independence hence students should be able to complete the task with minimal parental assistance.

There will not be a punishment for a child who does not complete homework. Where possible, parents are asked to communicate to the classroom teacher if set homework could not be completed.

Parents at Hawker Park PS have a choice regarding whether their child is given homework or not. If parents do not wish their child to receive homework, they may request this in writing to the class teacher.

EXTRA CURRICULAR PROGRAMS

Hawker Park offers a variety of extra-curricular learning programs:

- **SEN** (Student Educational Needs) early identification and intervention through screening in Kindy and Pre-primary ensures students' needs are addressed.
- **EYE** (Early Years Extension) Year 1 & 2 students
- **PEAC** (Primary Education and Challenge) Students in year 4 are tested for possible attendance at extension programs in years 5-6. Students must choose courses in which they have an interest and an aptitude. As costs and transport to one of the four PEAC centres (Balcatta SHS, Padbury SHS, Graylands PS and

Kinross PS) are the responsibility of the parents. Students need to maintain their normal school work.

- **1:1 BYOD** (Bring Your Own Device) - at Hawker Park we run a 1:1 BYOD program with students in Years 4, 5 and 6 using Apple or Lenovo laptops every day. The requirements of the devices can be viewed on the school website each year.
- **Instrumental Music** - students are tested in year 4 for weekly tuition in year 5 & 6 by visiting specialists. We offer Percussion and Clarinet. It is expected that students taking these lessons practise conscientiously.
- **Swimming** - both in-term and vacation lessons are offered to students. In-term swimming is part of the students' physical education program and incurs some cost for bus hire and pool entry. Vacation swimming is voluntary during October and summer holidays.
- **Excursions and Incursions** - provide students with engaging educational activities, music or sporting representation. They may incur some costs such as transport or entry fees. Generally, parent assistance is required to ensure appropriate ratios and, unfortunately, siblings may not attend for legal purposes.
- **SMARTS Programme** - Our mantra is "How Are You Smart?" Students are offered opportunities to enter competitions and excel in individual talents.
- **G&T** (Gifted and Talented Program)

Our **Library** is well-resourced. All classrooms have a computer and Smart TV with internet access. Students do not use the internet without adult supervision.

OUTSIDE SCHOOL HOURS CARE ON THE SCHOOL GROUNDS

Zig Zags OSHC supports a fun approach to learning life skills and building self-confidence. Younger children are escorted to and from Zig Zags OSHC and the classrooms. Staff have first aid, asthma and anaphylaxis training. Children attending before and after school care will be offered a healthy choice breakfast and afternoon tea. www.zigazagsoshc.com.au

PARKING

For safety reasons, our car park has a cable gate that communicates to people *do not pick up or set down* students in our car park as bays are allocated to staff only. Parents dropping off or picking up children from Zig Zags OSHC may utilise the staff car park prior to 7.30am and after 4.00pm only.

Please do not park in the school driveways or across residents' driveways or

verges. Street parking times are well sign posted. Be aware that our school is in a 40kph school speed zone. As well as the Kiss 'n Drive in Hawker Avenue, parents can use the carpark at **Hawker Reserve** or park on **Kirkholm Way, Hawker Avenue (south end of oval)** or the east side on Sanday Place. Please carefully supervise your children especially in the Kiss and Drive bays and when setting down and picking up students.

BIKES

This school supports the Bikewest, Student Accident Prevention Foundation and Police policies regarding rider age in which students younger than **9 years** should not be riding unaccompanied to school. Older students can ride, but parents are asked to ensure that:

- an adult accompanies them until competent
- the road code is known by the student
- a helmet is worn and the bike is roadworthy
- the bike is locked into our bike racks (no responsibility for damage or loss)
- riders walk their bike on footpaths and in the school grounds and do not go in car parks

HEALTH

Please ensure that once enrolled, your student's records are accurate and **up-to-date** (even temporary changes to your address, phone, place of employment, custody, student health etc. should be noted). Please include a mobile phone number in case of accident or illness.

Please record any medical conditions such as if your child wears a Medic Alert bracelet or has any conditions such as diabetes or epilepsy or has allergies on the Admission Card so that your child's learning is optimised. Generally, **medication** will not be administered by school staff. However, if it is essential while your child is at school and there is a Medical Plan signed by a medical practitioner the Principal or delegate will manage the medication.

A serious medical situation (for example, asthma or severe allergies) requires a Student Emergency Plan which **MUST** be completed by the parent, signed by a medical practitioner and upgraded each year or if conditions change.

If your child is injured or becomes sick at school, you or your emergency contact

will be notified. If contact cannot be made in an emergency situation, an ambulance will be called and parents are expected to cover the cost. To minimize the spread of infection, please do not send your child to school when they are sick.

Children enrolling in Kindergarten must be up to date with all the scheduled immunisations for their age to be able to attend school. You will need to show your child's Australian Immunisation Register (AIR) **Immunisation History Statement** as proof of immunisation.

If your child is not immunised, please provide your Immunisation Medical Exemption Form. Please be advised that during outbreaks of vaccine preventable diseases such as measles, the Department of Health may direct that your children not attend school for a period of time. In the case of measles, this is usually until 14 days after the onset of the rash in the last case.

Please keep your child home if they have any of the following infectious diseases:

- **Head Lice**
- **Whooping Cough** (runny nose, irritating cough in violent spasms)
- **Chicken Pox** (clear water-blobs becoming dry scabs)
- **Mumps** (pain/swollen salivary gland on one or both sides around neck/ear)
- **Measles** (a cold type set of symptoms with spreading red spots on face/hands)
- **Rubella** (sore throat and rash) also known as German Measles, please notify the school
- **Scarlet Fever** (bright-red rash, tiny sandpaper bumps, sore throat) can lead to Rheumatic Fever
- **Ringworm** (circular red area)
- **Impetigo** (red weeping sores which must be covered) also known as school sores.
- **Conjunctivitis** (creamy discharge in the eye, soreness) very contagious.
- **Gastroenteritis** (vomiting and diarrhoea) extremely contagious.

Your doctor will inform you of the length of time you need to keep your child home. Please bring a medical certificate on your child's return.

Anaphylaxis - Several students attending our school have a condition known as

FOOD ANAPHYLAXIS, which is a sudden, severe and potentially fatal allergic reaction to food, especially peanuts, and other nuts or food. This condition is not a disease – your child cannot catch it. The school strongly encourages your help to make our school environment allergy safe. You can do this by choosing alternatives to peanut products for your child’s lunch. Students **are not** to share food.

FORTNIGHTLY NEWS

This is available on the school’s website:

[Hawker Headlines – Hawker Primary School \(hawkerparkps.wa.edu.au\)](http://hawkerparkps.wa.edu.au)

CONNECT

Download the app and register to receive regular updates and information.

We invite you and your family to enjoy many years of happy association with Hawker Park Primary School, as numerous families have before you, during the last 40 plus years!



HAWKER PARK PRIMARY SCHOOL
47 HAWKER AVE
WARWICK WA 6024

