

Hawker Park Primary School MINUTES FOR SCHOOL BOARD MEETING 22 February 2023 Ordinary Meeting 6:00 pm				
TIME		Meeting at HPPS Staff Room 22 February 2023 6.00pm	Board to: <i>Identify whether it is to note, confirm or decide in relation to the item.</i>	Who: <i>Identify person to lead discussion on that item.</i>
6:00pm	1.0	Welcome and apologies		
	1.1	Nominations for person to take minutes <i>Nicole Arnold volunteered to take minutes</i>	[Decide]	Chair
	1.2	Nominations for Chairperson <i>Irma Roberts proposed that Nicole Arnold, if willing, continue as Board Chair for 2023. Nicole agreed to continue. Nomination seconded by David Peacock.</i>	[Decide]	Principal
	1.3	Opening and welcome especially new members - <i>Welcome to Stephanie Germano and Chris Jones as new Board Members.</i> -		Chair
	1.4	<i>Apologies: Loveinder Madahar, Jess Stojkovski</i> <i>Present: Irma Roberts, Sandie Beard, Keely Mundle, Claire Hall, Liz Everall, Stephanie Germano, Salvatore Siciliano, Chris Jones, Andrew Etheridge, David Peacock.</i>	[Note]	Chair
	1.4	Confirmation of agenda <i>Moved: David Peacock, Seconded: Irma Roberts</i>	[Note]	Chair
	1.5	Nomination of member for roundtable discussion: <i>Keely Mundle</i>	[Decide]	Chair
6:10pm	2.0	Disclosure of interests		
	2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict. <i>None noted.</i>	[Note/ Decide]	Chair
	3.0	Minutes of previous meeting		
	3.1	Review of previous meeting minutes emailed to all members. <i>Confirmed as accurate.</i> <i>Moved: Salvatore Siciliano</i> <i>Seconded: Keely Mundle</i>	[Confirm]	Chair

4.0	General		
4.1	<i>No item listed on agenda</i>		
4.2	<p>Reconciliation Action Plan (RAP) – discussion regarding responses to EOI to form a working committee</p> <ul style="list-style-type: none"> - <i>Irma advised that she had emailed Dan Vujcich since the last meeting. Some parents and staff have expressed an interest in being part of a working committee including Tarn Deer, Neil Arnold, Daniel Vujcich (parents. Staff interest from Liz Overall, Sandie Beard, Tess Jones, Kira Tessler and Irma Roberts.</i> - <i>Next step – Daniel to convene a meeting of the working committee.</i> - <i>Action: No further action required by Board as working committee has now been formed.</i> 	[Note]	Principal
4.3	<p>Update re: Change in school uniform dress</p> <ul style="list-style-type: none"> - <i>Nicole Arnold advised that she had spoken with the new &C Present, Cassandra O’Sullivan regarding this. The P&C are in the process of forming a committee to discuss the new dress and provide feedback to the Board.</i> - <i>Action: The Board will next discuss this item when it is required to vote on a new dress.</i> 	[Note]	Chair
4.4	<p>Board Survey</p> <ul style="list-style-type: none"> - <i>Irma advised that the last survey was completed in 2019 and asked whether we want to do another one</i> - <i>Consensus was yes</i> - <i>Andrew Etheridge advised that it is a generic/standard survey with the option to add 1 or 2 questions. The results are used for the ESAP (School Review)</i> - <i>It was moved that the survey be issued in Week 5 of Term 3 with the results to be discussed in the Term 4 Board Meeting.</i> <i>Moved: Andrew Etheridge</i> <i>Seconded: David Peacock</i> 	[Note/Decide]	Principal

4.5	<p>Strategies out of School Survey</p> <ul style="list-style-type: none"> - <i>This was previously discussed at the end of Term 4 2022 meeting.</i> - <i>Noted at that time that there were 13 productive comments from parents including:</i> <ul style="list-style-type: none"> o <i>Add Colour</i> o <i>Shade Sail</i> o <i>Increased variety of play areas</i> o <i>Arts program (incursion)</i> o <i>Better seating/undercover area</i> o <i>Teach Students how to use technology</i> o <i>Fence around the perimeter</i> o <i>Teacher at kiss and drive</i> o <i>More arts integration</i> o <i>More accessing of BFG</i> o <i>Playgrounds seems tired</i> o <i>Undercover areas for bikes</i> - <i>Keely Mundle suggested arts and the undercover area seem to be the most common suggestions</i> - <i>Irma Roberts advised that Andrew Etheridge had applied for a \$25k grant to extend the bike rack area and supply shade. School due to be notified of outcome in May.</i> - <i>Irma advised the P&C has asked the school for a "wish list"</i> - <i>Irma advised regarding "playground seems tired" that an Aboriginal Artist has been booked to do a mural.</i> - <i>Andrew Etheridge advised that a lot of the items would cost a lot of money. Discussed adding more table but advised that these don't often get used.</i> - <i>Discussed fencing the perimeter – there is no funding for this (only considered by Department if there is excessive graffiti). Group agreed that there is no need for a fence.</i> - <i>Discussed Kiss and Drive – Andrew advised that teachers can't provide this, and insurance risk would prevent parents from doing this. Decided that this wasn't a huge issue.</i> - <i>Arts integration will start again with the Aboriginal Mural and that the school is resuming it's arts program (after being on hold during COVD)</i> 	[Note/Decide]	Principal
4.6	No item listed on agenda		

	4.7	<p>Mid Semester Reports</p> <ul style="list-style-type: none"> - Liz Everall advised that the mid semester reports will contain general comments only. The end of year reports will include comments. - Keely Mundle queried the use of Bright Path (as discussed at previous meetings) and Andrew Etheridge advised that these form part of the Parent Teacher interview discussion. - Interviews will move to Term 2 Week 6 (Tuesday 30th May). Students will remain at school and interviews will be available to parents during the day. 	[Note]	Liz Everall
	4.8	<p>Parent Meetings</p> <ul style="list-style-type: none"> - Parent Teacher Interviews will move to Term 2 Week 6 (Tuesday 30th May). Students will remain at school and interviews will be available to parents during the day. - Irma Roberts advised this is far less disruptive to the students than doing a half day of school and allowing a full day for interviews gives more access for parents to attend at a suitable time. 	[Note]	Irma Roberts and Liz Everall
	4.9	<p>Connect</p> <ul style="list-style-type: none"> - Andrew advised that the plan is to eventually replace apps such as Dojo and SkoolBag with Connect. The DoE is moving away from apps and pushing the use of the Connect platform. - The School wishes to trial the use of Connect with the school Board with the view to possibly launching this with the whole school community in 2024. - Andrew will resend log in details to Board Members. 	[Note]	Andrew Etheridge
	5.0	Chairpersons Matters		
	5.1	<ul style="list-style-type: none"> - No matters to note 	[Note]	Chair

	6.0	Principal's Report and other Matters		
	6.1.1	Principal's Report: <ul style="list-style-type: none"> - Embed Strong Governance through School - Section 6 of the Statement of Expectations - <i>Irma Roberts advised that all Independent Public Schools abide by the Statement of Expectations one of which is that Principals provide information to the Board and Chair within the terms of reference.</i> - <i>Noted that Irma meets with Nicole Arnold (Chair) on a weekly basis.</i> - <i>Look to ensure a induction is provided to new board members</i> - <i>David Peacock suggested conducting Board Training every second year.</i> - <i>Update on Financial Report – currently using draft budget. New budget to be allocated in Term 1 week 7 as this is dependent on census.</i> - 		Principal
	7.0	Nominations for Member		
		- <i>Not required at this meeting.</i>		Principal
	8.0	Next meeting		
		<i>Wednesday May 17th . .</i>	[Note]	Chair
	9.0	Roundtable evaluation		
		Keely Mundle <ul style="list-style-type: none"> - <i>Meeting ran smoothly and was quicker than previous meetings</i> - <i>No "big" agenda items discussed.</i> 	[Note]	Keely Mundle
7:25pm	9.0	Meeting Closed.		

Uma Roberts
17/5/23

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