

**Hawker Park Primary School**  
**MINUTES FOR SCHOOL BOARD MEETING 17 May 2023**  
**Ordinary Meeting 6:00 pm**

TIME		Meeting at Hawker Hub 17 May 2023 6.00pm	<b>Board to:</b> <i>Identify whether it is to note, confirm or decide in relation to the item.</i>	<b>Who:</b> <i>Identify person to lead discussion on that item.</i>
<b>6:00pm</b>	<b>1.0</b>	<b>Welcome and apologies</b>		
	1.1	Nominations for person to take minutes <i>Salvatore Siciliano volunteered to take minutes</i>	[Decide]	Chair
	1.2	Chairperson Nicole Arnold to chair meeting	[Decide]	Chair
	1.3	Opening and welcome: - <i>Welcome to Tash Wiese and Karina Pledge (Uniform Committee)</i>		Chair
	1.4	<i>Apologies: Jess Stojkovski, Sandie Beard</i>  <i>Present: Irma Roberts, Keely Mundle, Claire Hall, Liz Everall, Stephanie Germano, Loveinder Madahar, Salvatore Siciliano, Chris Jones, Andrew Etheridge, David Peacock.</i>	[Note]	Chair
	1.4	Confirmation of agenda <i>Moved: David Peacock, Seconded: Andrew Ethridge</i>	[Note]	Chair
	1.5	Nomination of member for roundtable discussion:  <i>David Peacock</i>	[Decide]	Chair
<b>6:10pm</b>	<b>2.0</b>	<b>Disclosure of interests</b>		
	2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.  <i>None noted.</i>	[Note/ Decide]	Chair
	<b>3.0</b>	<b>Minutes of previous meeting</b>		
	3.1	Review of previous meeting minutes emailed to all members. <i>Confirmed as accurate.</i> <i>Moved: Irma Roberts</i> <i>Seconded: Stephanie Germano</i>	[Confirm]	Chair
	<b>4.0</b>	<b>General</b>		

4.1	<p>School Uniform</p> <ul style="list-style-type: none"> <li>- Presentation by Uniform Committee (Tash Wiese and Karina Pledge)</li> <li>- Decision/sign off on proposed new uniform</li> </ul> <p><u>Background:</u></p> <p><i>Hawker Park Primary School Board (HPPS) is required to approve the school uniform. Current school dress uniform no longer available to be purchased.</i></p> <p><i>School community was surveyed and would like to continue with the option of a school dress for 2023 and beyond.</i></p> <p><i>HPPS P &amp; C Uniform Committee developed proposal for the Board's consideration (options attached to meeting minutes).</i></p> <p><u>Resolution:</u></p> <p><i>After considering options, it was resolved that Tara light blue with gold piping option with pocket and school logo embroidery be adopted by the HPPS Board. Costings to be obtained for including logo &amp; pocket.</i></p> <p><i>Moved: Keely Mundle</i> <i>Seconded: David Peacock</i></p>	[Decide]	Chair
4.2	<p>Strategies out of School Survey – brief update</p> <p><i>Nothing formal to report.</i></p>	[Note]	Principal
4.3	<p>Bike Rack and Funding</p> <p><i>HPPS was successful in receiving funding from the Department of Education (DoE) to extend the bike parking area, install an undercover area and additional bike racks.. Costings are currently being finalised to complete the project.</i></p> <p><i>The HPPS Board acknowledged the work undertaken by Mr Ethridge to secure grant funding and requested that the project be reported in Hawker Headlines.</i></p>	[Note]	Andrew E
4.4	<p>Funding Agreement 2023</p> <p><i>The HPPS/DoE Funding Agreement together with a break-down of funding was provided for Board Members information.</i></p>	[Note]	Principal

4.5	<p>RAP and Aboriginal Mural</p> <p><i>RAP Committee will be meeting on Wednesday 24 May 2023 with Dan Vujcich leading the formation of the RAP.</i></p> <p><i>Mural has been completed – two seasons (middle two seasons) Djeran and Makuru. It is proposed for the artist to share stories with students and to lodge a grant application for funding to complete the remaining four (4) Noongar seasons.</i></p> <p><i>It was requested for the school calendar to be updated on school website with upcoming RAP Committee meetings and mural.</i></p>	[Note]	Liz E
4.6	<p>Any other matters (if required)</p> <p><i>No other matters were raised.</i></p>	[Note]	
<b>5.0</b>	<b>Chairpersons Matters</b>		
5.1	<p>Annual Report to Members</p> <p><i>The Chair commented on the past 12 months:</i></p> <ul style="list-style-type: none"> <li>• <i>Implementation of School drug policy</i></li> <li>• <i>Commencement of RAP development</i></li> <li>• <i>NAP Plan results and how teaching staff are using the information to further grow students learning/development</i></li> <li>• <i>Annual Report completion</i></li> <li>• <i>School uniform – resolving of school dress</i></li> <li>• <i>Completion of National School opinion survey</i></li> <li>• <i>Staging of 40<sup>th</sup> anniversary celebrations for HPPS in November 2022</i></li> <li>• <i>Governance training for HPPS Board members</i></li> <li>• <i>Given ongoing Covid situation since March 2020, HPPS staff, students and parents have done a great job managing the situation</i></li> </ul>	[Note]	Chair
5.2	<p>Other Matters (if applicable)</p> <p><i>No other matters were raised.</i></p>	[Note]	Chair
<b>6.0</b>	<b>Principal's Report and other Matters</b>		
6.1.1	<p>Principals Report</p> <ul style="list-style-type: none"> <li>- <i>Statement of Expectations #1 – Identify and Meeting Students Need</i></li> </ul> <p><i>Dr Roberts tabled her report as attached and provided a brief summary.</i></p>	[Note]	Principal

7.0	<b>Public Comments</b>		
	<p>If required</p> <p><i>No other matters were raised.</i></p>	[Note]	Principal
8.0	<b>Next meeting</b>		
	<p><i>Wednesday, 9 August at 6pm</i></p> <p><i>It was agreed that at the next HPPS Board Meeting in August that an agenda item be included to discuss questions to include in the Board Survey.</i></p>	[Note]	Chair
9.0	<b>Roundtable evaluation</b>		
	<p>David Peacock outlined the following:</p> <ul style="list-style-type: none"> <li>• <i>Uniform success was a good outcome, good call to specify motion</i></li> <li>• <i>Any documents to be put on Connect prior to meeting upfront so that members can read</i></li> <li>• <i>The volume of work what the school does is over and above of what is required and not necessarily standard across the schools sector and we need to raise awareness within the HPPS community. The Board's role is to be an advocate for the Principal/Teachers to the HPPS community.</i></li> <li>• <i>Possibility of doing a Board update through the HPPS various communication platforms, ie. newsletter, website etc..</i></li> </ul>	[Note]	David Peacock
9.0	<b>Meeting Closed at 7.40pm.</b>		

*David Peacock*  
*9/8/23*

*David Peacock*  
*9/8/23*